

Guidelines on time commitment for Governors

It is our aim to provide 'outstanding' governance at Wellgate, so it is important to be clear that this will require a considerable time commitment on the part of all members of the Governing Body.

Full GB Meetings

We hold one Full Meeting each half term. 'Ordinary' meetings take place once per term. The alternate half term meeting is categorised as 'Governor Development' and aims to ensure that Governors are well informed about the progress of the school and are equipped with the necessary knowledge and skills to provide effective governance. To this end Governors will be asked to share training with colleagues and raise issues we need to address to improve our effectiveness.

Committee Meetings

Committees generally meet once per half term (New Governors would sit on one committee only)

Link Role

- This involves one visit per term or per year depending on the specific role.
- A visit report is then emailed to the relevant Committee members/Full GB and then a brief verbal reference presented to colleagues at the next appropriate meeting.

Policy Monitoring Responsibility

Governors will be asked throughout the year to peruse Policies due for review and agree to approve or flag up any changes felt necessary to the Head teacher prior to a designated meeting. This is generally done by email.

Recruitment

Full Members of the GB with appropriate training are regularly involved in Recruitment, so it is helpful if some can be available to commit time for shortlisting/interviews of candidates in daytime hours.

Training

- This is generally done in evening sessions with LA trainers or a Local Governors' Association.
- Induction, Safeguarding for Governors and School Finance are now mandatory.
- It is important to commit to regularly update training in all areas to be effective.

School Functions

Our aim is to maintain a high profile in the life of the school. To this end it is expected that governors will make efforts to attend events like Parent Consultation Evenings, Performances etc.

Also: from time to time, special meetings/training sessions are required to address specific issues.

This is especially so in our current circumstances where we need to help drive rapid improvement.